



SALES STAND APPLICATION FORM

Name

Organisation (if applicable).....

Address

Contact Number **Email Address**.....

Event Name **Day/Date**.....

Description of goods for sale.....

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Sales pitches are available for special event days. Prices are £15 per 6 ft up to a maximum of 18 ft. for Saturday or Sunday but if the booking is for both days, the fee will be £25 per 6 ft. Trade stands may be under cover in our tram depot or one of our exhibition buildings and you must be able to provide your own tables and chairs. Please indicate on this form if you have a stall you wish to site elsewhere other than the exhibition buildings. The museum will be open for stallholders to set up no more than 2 hours prior to the advertised opening hours for that particular event and your stall must be packed up no later than 1 hour after the event finishes. No admission to the museum site will be permitted after the gates have opened to the public. You may also be requested to move your stand on Saturday evening to enable trams to be put into the depot.

All stallholders will be required to hold and provide evidence of current public liability insurance covering the date of the event. This should be submitted with your application.

Number of 6ft spaces required:

Saturday only..... Sunday only..... Both days..... *(Please complete as applicable)*

Sign..... **Print**..... **Date**.....

If your application is approved, you will be contacted again regarding payment which is due no later than 14 days before the event

Please return completed form to; - Alfie Blanchflower, Events Committee, East Anglia Transport Museum, Chapel Rd, Carlton Colville, Lowestoft NR33 8BL, or email: events@eatransportmuseum.co.uk